

TOWN OF WELLTON

Minutes of the May 3, 2022 Regular Meeting

Mayor Cecilia McCollough called the regular meeting to order at 7:00PM on Tuesday, May 3, 2022. Councilmember Scott Blitz led the Pledge of Allegiance and Mayor McCollough gave the invocation. Roll call was taken.

Councilmembers Present: Mayor Cecilia McCollough, Mayor Pro Tem Kenneth Baughman, Councilmembers Scott Blitz, Sylvia Davidson, and Michelle Jones.

Councilmembers Absent: None.

Staff Present: Town Manager Richard Marsh, Deputy Town Clerk Sandra Jones, Finance Director Marisol Hernandez, Assistant Public Works Director Brandon Howard, Grants Administrator Yolanda Galindo-Morales, Public Information Officer David Williams, and Attorney Andrew McGuire (telephonically).

Guests Present: Allen Lockwood, Janet Cowell, Shasta Baughn, Ralph Davidson, James Rightmire, Bob Sloncen, Shirley Reynolds, Barbara Biggs, Bob & Peggy Leeper, Audrey Zingler, Lynda Lake, Dolores Ward, Ashley Baughn, Joe Sola, Kenny Ward, Brian Claar, Phyllis McKay, Patty Wheeler, Sandy Watts, Chip Watts, Neil Webb, Marj & Stan Lucier, and Mary Callen.

Call to the Public

Allen Lockwood – 29838 Vista Ridge Boulevard: He would like to donate \$1,000 for use on the Number 15 & 18 tees at Butterfield Golf Course. Bob Sloncen also pledged to donate \$1,000.

- **Presentation**
Presentation of Certificates of Appreciation by Town Council to community volunteers.
- **Presentation**
Presentation by Brian Claar, Coyote Wash Golf Course Manager, regarding Coyote Wash Golf Course activities.
- **Presentation**
Presentation by Sign Masters on a potential community sign for the advertising of local businesses.
Postponed until May 17, 2022 Regular Meeting.
- **Public Hearing Opened** **Time: 7:29PM**
Public Hearing for applications to ADOH for Fiscal Year 2022 CDBG Regional Account funds for two (2) potential projects: Bakersfield Avenue Road Improvements and Comprehensive Plan Implementation.
- **Public Hearing Closed** **Time: 7:32PM**

Discussion and Action Items

1. **Approval of Minutes:**
 - a. **For the Meeting of April 19, 2022 (Regular Meeting).**

Motion made by Councilmember Blitz, seconded by Councilmember Jones, to approve the Minutes for the Meeting of April 19, 2022 (Regular Meeting). Voice vote:

Baughman: Yay
 Jones: Yay
 McCollough: Yay
 Davidson: Yay
 Blitz: Yay

Motion carried.

2. Discussion and possible action to:

- a. **Adopt Resolution No. 688, authorizing the submission of the applications to ADOH for Fiscal Year 2022 CDBG Regional Account funds for two (2) projects: Bakersfield Avenue Road Improvements and Comprehensive Plan Implementation, and**
- b. **Authorize the Mayor to sign the Application Certification Statements and all necessary forms for the applications.**

Motion made by Councilmember Blitz, seconded by Mayor Pro Tem Baughman, to adopt Resolution No. 688, authorizing the submission of the applications to ADOH for Fiscal Year 2022 CDBG Regional Account funds for two (2) projects: Bakersfield Avenue Road Improvements and Comprehensive Plan Implementation, and authorize the Mayor to sign the Application Certification Statements and all necessary forms for the applications. Voice vote:

Baughman: Yay
 Jones: Yay
 McCollough: Yay
 Davidson: Yay
 Blitz: Yay

Motion carried.

3. Discussion and possible action to authorize the Mayor to sign the following documents:

- a. **Contract #141-22 (Phase II – San Francisco Avenue Road Improvements) between the Town of Wellton and the Arizona Department of Housing for the use of the CDBG State Special Projects (SSP) funds in the amount of \$500,000, and**
- b. **All required forms that are necessary for contract execution.**

Motion made by Councilmember Blitz, seconded by Councilmember Davidson, to authorize the Mayor to sign the following documents: Contract #141-22 (Phase II – San Francisco Avenue Road Improvements) between the Town of Wellton and the Arizona Department of Housing for the use of the CDBG State Special Projects (SSP) funds in the amount of \$500,000, and all required forms that are necessary for contract execution. Voice vote:

Baughman: Yay
 Jones: Yay
 McCollough: Yay
 Davidson: Yay

Blitz: Yay

Motion carried.

- **Recess Regular Session of the Common Council and open Public Hearing as Board of Adjustment**

Motion made by Councilmember Jones, seconded by Councilmember Blitz, recess Regular Session of the Common Council and open Public Hearing as Board of Adjustment at 7:39PM. Voice vote:

Baughman: Yay

Jones: Yay

McCollough: Yay

Davidson: Yay

Blitz: Yay

Motion carried.

4. Public Hearing for Rezoning Case:

- a. **Rezoning Case #RZ-22-001: Michael & Debra Baker request a rezoning of a 7,633 square foot parcel located at 709-22-004 in Wellton, Arizona, from Industrial District to Residential District.**

Discussion regarding RZ-22-001 Request.

- **Close Public Hearing as Board of Adjustment and reconvene Regular Session of the Common Council.**

Motion made by Councilmember Blitz, seconded by Councilmember Jones, close Public Hearing as Board of Adjustment, and reconvene Regular Session of the Common Council at 7:42PM. Voice vote:

Baughman: Yay

Jones: Yay

McCollough: Yay

Davidson: Yay

Blitz: Yay

Motion carried.

5. Discussion and possible action to adopt the following documents, compiled by Government Leadership Solutions:

- a. **Mission Statement**
- b. **Vision Statement**
- c. **Town of Wellton Strategic Plan**

Motion made by Councilmember Blitz, seconded by Mayor Pro Tem Baughman, to adopt the following documents, compiled by Government Leadership Solutions: Mission Statement, Vision Statement, and Town of Wellton Strategic Plan. Voice vote:

Baughman: Yay

Jones: Yay
 McCollough: Yay
 Davidson: Yay
 Blitz: Yay

Motion carried.

6. Discussion and possible action to authorize the one-time payment to Yuma County Intergovernmental Public Transportation Authority (YCIPTA) in the amount of \$32,648.10.

Motion made by Councilmember Blitz, seconded by Councilmember Jones, to authorize the one-time payment to Yuma County Intergovernmental Public Transportation Authority (YCIPTA) in the amount of \$32,648.10. Voice vote:

Baughman: Yay
 Jones: Yay
 McCollough: Yay
 Davidson: Yay
 Blitz: Yay

Motion carried.

Future Agenda Items

- 3rd Quarter Financials and Cash Disbursements.
- San Luis and Town of Wellton CDBG IGA for approval.
- Estimate for Coyote Wash Golf Course repairs and improvements.

Town Manager Report

- Coyote Wash Entry Building "Guard Shack" – Staff is completing the signage and lane restriction barriers.
- ND & Katie Kline Pool – Repairs are on schedule. Staff is currently prepping for the season opening "Water Dog Day".
- Volunteers have joined forces with Staff to begin trimming the palm trees at Coyote Wash Golf Course.
- Volunteers from the school, local businesses, and town staff are scheduled to work on palm tree trimming on Los Angeles Avenue on Monday, May 9, 2022 from 6:00AM – 9:00AM.
- The 501(C)(3) application has been submitted. The current listed board members (Cecilia McCollough, Scott Blitz, and I) will be changed after the incorporation papers are approved.
- There have been donations to Town Department from multiple donors in the last couple of weeks. Butterfield received a \$3,000 donation. The Wellton Animal Kennel received a \$2,000 donation while Wellton Fire Department received a \$500 donation.
- Tentative Budget Timeline:
 - May 24, 2022 - Budget Workshop – Review Preliminary Budget and Proposed Fee Changes.

- June 7, 2022 – Discussion and adoption of Preliminary Budget and Fee Changes.
- June 21, 2022 – Adoption of Final Budget and Fee Changes. Adoption of CFD's 2003-1 and 2005-1 Budgets.
- July 5, 2022 - Adoption of CFD's 2003-1 and 2005-1 Levy.
- Staff has organized an Employee Golf Tournament for Friday, May 6, 2022.
- There will be an Employee Appreciation Day on the calendar in June 2022.
- Administrative Professional's Day was Wednesday, March 27, 2022 and Town Hall Staff went to eat lunch at Geronimo's Restaurant.
- Census update – moving forward with administratively contesting the 2020 count.
- The 4-FrontED Board Meeting is scheduled for May 16, 2022 at 6:00PM. It will be held at the Coyote Den Restaurant
- Staff is in the process of discussing Web site redesign – we have received a quote for \$4,325 annual cost to host plus the initial start-up.
- Discussion with developer regarding 78 lots at Coyote Wash. Further information will be forthcoming.
- Discussion with developer regarding the rezoning of 640 acres from Agriculture to Residential.
- One-on-one meetings with individual business owners. They have expressed concerns and ideas.

Council's Report

- Councilmember Blitz made a comment the Special Survey needs to have a better explanation letter attached to it. (Grants Administrator Galindo-Morales explained the Special Survey letter and the origins of it from the State.)
- The article on the Town of Wellton featuring an interview with Richard Marsh, Town Manager, in Sunday's paper was very positive.
- Census – the Town is collecting the data to move forward with their appeal. A special Census Program would prove too costly for the Town to participate in.
- Councilmember Blitz challenged the rest of Council to contribute to the new non-profit when it is up and running. He pledged to donate \$1,000.
- Mayor McCollough attended YMPO meeting and ADOT meeting focusing on Safe Streets and Rounds.

Executive Session

- None requested.

Adjournment

Motion made by Mayor Pro Tem Baughman, seconded by Councilmember Jones to adjourn.

Baughman: Yay

Jones: Yay

McCollough: Yay

Davidson: Yay

Blitz: Yay

Motion carried.

Meeting adjourned at 8:05PM.


Cecilia McCollough, Mayor

ATTEST:



Richard Marsh, Town Manager

CERTIFICATION:

I hereby certify that the forgoing minutes are a true and correct copy of the regular meeting held May 3, 2022 and the meeting was duly called and posted and that a quorum was present.



Richard Marsh, Town Manager