

# TOWN OF WELLTON

## Minutes of the May 5, 2020 Regular Meeting

Mayor Cecilia McCollough called the regular meeting to order at 7:00PM on Tuesday, May 5, 2020. Councilmember Baughman led the Pledge of Allegiance and Mayor McCollough gave the invocation. Roll call was taken.

**Councilmembers Present:** Mayor Cecilia McCollough, Mayor Pro Tem Brian Claar, Councilmembers Kenneth Baughman, Scott Blitz, and Michelle Jones.

**Councilmember Absent:** None.

**Staff Present:** Town Manager Larry Killman, Deputy Town Clerk Sandra Jones, Police Chief Donald Jones, Grants Administrator Yolanda Galindo, and Attorney Susan Goodwin (telephonically).

**Guests Present:** Steve Juarez (telephonically). (A conference call dial-in was available as an alternative.)

### Discussion and Action Items

**1. Approval of Financial Statement:**

**a. For the Period: January 2020 – March 2020.**

Motion made by Mayor Pro Tem Claar, seconded by Councilmember Blitz, to approve Financial Statement: For the Period: January 2020 – March 2020. Voice vote:

Baughman: Yay  
Jones: Yay  
McCollough: Yay  
Claar: Yay  
Blitz: Yay

Motion carried.

**2. Approval of Cash Disbursements:**

**a. For the Period: January 2020 – March 2020.**

Motion made by Councilmember Baughman, seconded by Councilmember Blitz, to approve Cash Disbursements: For the Period: January 2020 – March 2020. Voice vote:

Baughman: Yay  
Jones: Yay  
McCollough: Yay  
Claar: Yay  
Blitz: Yay

Motion carried.

**3. Approval of Minutes:**

**a. For the Meeting of April 7, 2020 (Regular Meeting).**

Motion made by Councilmember Blitz, seconded by Councilmember Jones, to approve the Minutes for the Meeting of April 7, 2020 (Regular Meeting). Voice vote:

Baughman: Yay  
 Jones: Yay  
 McCollough: Yay  
 Claar: Yay  
 Blitz: Yay

Motion carried.

**4. Discussion and possible action to approve authorizes Staff to proceed with the payoff of Long-Term Contracts in the amount of \$349,454 as presented.**

Motion made by Mayor Pro Tem Claar, seconded by Councilmember Baughman, to approve authorizes Staff to proceed with the payoff of Long-Term Contracts in the amount of \$349,454 as presented. Voice vote:

Baughman: Yay  
 Jones: Yay  
 McCollough: Yay  
 Claar: Yay  
 Blitz: Yay

Motion carried.

- **Recess Regular Session and convene a Public Hearing of the Common Council.**

Motion made by Mayor Pro Tem Claar, seconded by Councilmember Blitz, to recess Regular Session and convene a Public Hearing of the Common Council at 7:25PM. Voice vote:

Baughman: Yay  
 Jones: Yay  
 McCollough: Yay  
 Claar: Yay  
 Blitz: Yay

Motion carried.

**5. Conduct a Public Hearing on the FY 2020 CDBG Regional Account application for San Francisco Avenue Road Improvements.**

Discussion.

- **Close Public Hearing and reconvene Regular Session of the Common Council.**

Motion made by Mayor Pro Tem Claar, seconded by Councilmember Blitz, to close Public Hearing and reconvene Regular Session of the Common Council at 7:31PM. Voice vote:

Baughman: Yay  
 Jones: Yay  
 McCollough: Yay  
 Claar: Yay

Blitz: Yay

Motion carried.

**6. Discussion and possible action to adopt Resolution No. 662:**

- a. Authorizing the submission of the FY 2020 CDBG Regional Account application for San Francisco Avenue Road Improvements; and
- b. Authorize the Mayor to sign the Application Certification Statement and all necessary forms for the FY 2020 CDBG Regional Account application for San Francisco Avenue Road Improvements.

Motion made by Mayor Pro Tem Claar, seconded by Councilmember Baughman, to approve Minutes for the Meeting of March 17, 2020 (Regular Meeting). Voice vote:

Baughman: Yay

Jones: Yay

McCollough: Yay

Claar: Yay

Blitz: Yay

Motion carried.

**7. Random selection of councilmember candidates' names to determine their order on the Primary Election ballot.**

- Shantel Quinonez
- Michelle Jones
- Sylvia Davidson
- Travis Smith

Motion made by Councilmember Baughman, seconded by Mayor Pro Tem Claar, to submit the order of the prospective councilmember candidate's names for the ballot. Voice vote:

Baughman: Yay

Jones: Yay

McCollough: Yay

Claar: Yay

Blitz: Yay

Motion carried.

**8. Discussion and possible action to adopt Resolution No. 663 designating Town Manager Larry Killman as the Chief Fiscal Officer for officially submitting the Fiscal Year 2020 Expenditure Limitation Report to the Arizona Auditor General.**

Motion made by Mayor Pro Tem Claar, seconded by Councilmember Blitz, to adopt Resolution No. 663 designating Town Manager Larry Killman as the Chief Fiscal Officer for officially submitting the Fiscal Year 2020 Expenditure Limitation Report to the Arizona Auditor General. Voice vote:

Baughman: Yay

Jones: Yay  
 McCollough: Yay  
 Claar: Yay  
 Blitz: Yay

Motion carried.

**9. Discussion and possible action to adopt Ordinance No. 138 amending Chapter 5, Article 5-4, Municipal Court Fees of the Code of the Town of Wellton by revising and updating Municipal Court Fees.**

Discussion only.

**10. Discussion and possible action to adopt Resolution No. 664, designating an Applicant Agent and an Alternate Point of Contact for the Hazard Mitigation Program with respect to the Coronavirus (COVID-19) Pandemic.**

Applicant Agent: Larry Killman

Alternate Point of Contact: Sandra Jones

Motion made by Councilmember Baughman, seconded by Mayor Pro Tem Claar, to adopt Resolution No. 664, designating an Applicant Agent and an Alternate Point of Contact for the Hazard Mitigation Program with respect to the Coronavirus (COVID-19) Pandemic. Voice vote:

Baughman: Yay  
 Jones: Yay  
 McCollough: Yay  
 Claar: Yay  
 Blitz: Yay

Motion carried.

**11. Discussion regarding Butterfield Golf Course pond overflow incident on April 18, 2020.**

Discussion led by Town Manager Killman. Town Manager Killman explained the circumstances that led to the incident. Town Manager Killman also detailed the measures that were taken to fix the damage and ensure the chances of it happening again would be greatly reduced.

**Future Agenda Items**

- Budget presentation scheduled for May 19, 2020.
  - Court fees
  - Planning and Zoning fees
  - Notary fees
  - Cemetery fees

**Town Manager Report**

- Fire Station Expansion tentative start date is May 25, 2020. Two-week install after they receive the building.
- WIFA water line loop (Avenue 28E) is functional and online.

- Coyote Wash Flood Control Project – all 3 water lines to have been relocated by next week (by Town Staff).
- Golf Courses are showing positive cash flow due to patrons staying longer due to the COVID-19 situation.
- Staff has received positive comments regarding the roadwork in Coyote Wash 1 and 2, William Street and Dome Street.

#### **Council's Report**

- Mayor McCollough:
  - has been participating in the county, state, etc. calls regarding responses to COVID-19.
  - Census – 34.9% response rate from the Wellton area.
  - YMPO – currently at work on the Pedestrian and Bicycle Plan.

#### **Executive Session**

- None requested.

#### **Adjournment**

Motion made by Mayor Pro Tem Claar, seconded by Councilmember Jones to adjourn.

Baughman: Yay

Jones: Yay

McCollough: Yay

Claar: Yay

Blitz: Yay

Motion carried.

Meeting adjourned at 7:55PM.



*Cecilia McCollough*  
\_\_\_\_\_  
Cecilia McCollough, Mayor

ATTEST:

*Larry Killman*  
\_\_\_\_\_  
Larry Killman, Town Manager

CERTIFICATION:

I hereby certify that the forgoing minutes are a true and correct copy of the regular meeting held May 5, 2020 and the meeting was duly called and posted and that a quorum was present.

*Larry Killman*  
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Larry Killman, Town Manager