

TOWN OF WELLTON

Minutes of the December 6, 2016 Regular Meeting

Mayor Cecilia McCollough called the regular meeting to order at 7:00PM on Tuesday, December 6, 2016, led the Pledge of Allegiance and gave the invocation. Roll call was taken.

Councilmembers Present: Mayor Cecilia C. McCollough, Councilmembers Kenneth Baughman, Brian Claar, Lisa J. Jameson, and Michelle Jones.

Councilmember Absent: None

Staff Present: Town Manager Larry Killman, Deputy Town Clerk Sandra Jones, Finance Director Shantel Quinonez, Police Chief Donald Jones, Magistrate Russ Jones, Fire Chief Mark Rivera and Town Attorney Andrew McGuire (telephonically).

Guests Present: Donna White, Brandon Howard, Josie Uriarte, Darren Simmons, Ashley Espino, Catherine McLaughlin, Debbie Hooley, Dan Kadel, Katlyn Jones, Ed & Maggie Heikila, Dennis & Polly Denton, Lynette Layton, Shirley Reynolds, Victor Frankfather, and Doug Hoff.

Call to the public

Stan Lucier (11811 Coyote Wash Street): He requested a sign be placed between the trees and the wall on the west side of William Street from Colorado Avenue south to County 12th Street. Also, commented on the Trunk or Treat. Feels there was a lack of advertising for the event.

Catherine McLaughlin (Tier Drop RV Park): She expressed her concern about the price increase at Butterfield Golf Course and the change in the format of the season passes. Asked Council to consider a monthly pass for the residents that are here for a short time.

Oath of Office for Councilmembers

Judge Jones administered the Oath of Office for the newly elected Councilmembers: Kenneth Baughman, Brian Claar, and Michelle Jones.

Department Heads

Police Department

Chief Jones reported on November 2016 activity. Stone Garden funding will be \$101,000. GOHS grant was \$5,000. The Department training files will be audited by AZ Post. Chief reiterated how to sign up for the NIXLE alerts.

Magistrate and Court Department

Judge Jones reported on activity for November 2016. \$1,811 for the Municipal Court.

Fire Department

Chief Rivera reported on activity for November 2016. There were 38 runs this month. Twenty-six of those were during the day. Eight runs were south side of the railroad tracks with no train delays. Personnel response fell to 5. With the Tender Truck's arrival – the Department will have 12 hours of training on the operation of the truck. They will also have a refresher course on EMS.

Public Works Department

Town Manager Killman reported for Public Works.

Water Department: The Town received our quarterly TTHM test results back and they were in passing range. This is encouraging since only three weeks out of the three-month test period was after we had cleaned the tanks and had taken one of the large tanks out of service. And so we are looking forward to the next quarter testing. Streets: November was busy with water and trash connects. Golf Course: The Town's "Save the Course" tournament November 26th went well. Public Works Director Grant earned certification to train our Park/Golf Course employees to handle or spray pesticides. Pro Shop: Elane is back at work but will retire on December 29th from 30 years with the Town. Special Events: Christmas Tree lighting is scheduled for December 10th.

Discussion and Action Items

1. Discussion and possible action to appoint Mayor and Mayor Pro Tem.

Nominations opened for Mayor.

Motion made by Councilmember Claar, seconded by Councilmember Baughman to nominate Cecilia McCollough as Mayor. She accepted the nomination. Voice vote: 5-0-0-0 (yay-nay-abstain-absent). Motion carried.

Nominations opened for Mayor Pro Tem.

Motion made by Councilmember Baughman, seconded by Councilmember Jameson to nominate Brian Claar as Mayor Pro Tem. He accepted the nomination. Voice vote: 5-0-0-0 (yay-nay-abstain-absent). Motion carried.

Introduction of Council to the Public.

2. Approval of Financial Statement:

a. For the for the Month of October 2016.

Motion made by Mayor Pro Tem Claar, seconded by Councilmember Baughman to approve the Financial Statement for the Month of October 2016. Voice vote: 5-0-0-0 (yay-nay-abstain-absent). Motion carried.

3. Approval of Cash Disbursements:

a. For the Quarter: July 2016 – September 2016.

Motion made by Mayor Pro Tem Claar, seconded by Councilmember Jameson to approve the Cash

Disbursements for the Quarter: July 2016 – September 2016. Voice vote: 5-0-0-0 (yay-nay-abstain-absent). Motion carried.

4. Approval of Minutes:

- a. For the Meeting of November 1, 2016 (Regular Meeting).
- b. For the Meeting of November 22, 2016 (Special Meeting).

Motion made by Councilmember Baughman, seconded by Mayor Pro Tem Claar to approve the minutes for the meetings of November 1, 2016 (Regular Meeting) and November 22, 2016 (Special Meeting) with noted corrections on the November 1, 2016 meeting. Voice vote: 5-0-0-0 (yay-nay-abstain-absent). Motion carried.

5. Discussion and possible action to approve Ordinance #123 an Ordinance by the Mayor and Council of the Town of Wellton adopting a Procurement Code.

Motion made by Mayor Pro Tem Claar, seconded by Councilmember Baughman to approve Ordinance #123, an Ordinance by the Mayor and Council of the Town of Wellton adopting a Procurement Code. Voice vote: 5-0-0-0 (yay-nay-abstain-absent). Motion carried.

Future Agenda Items

- RCAC Water Rate Study
- Wastewater Feasibility Study contractor, Stantec has been granted an extension.
- Pioneer Grand Marshals: Raymond and Rita Rinehart were selected as first choice for Grand Marshalls for Pioneer Day on February 18, 2017. Charles and Billie Slocum were selected as the alternate.

Other Reports

- Auditors will be in the office December 14th – 15th.
- Staff has spoken to a Property Tax Consultant. Prior to any discussion on the subject by Council, a Public Notice will be posted on the website to meet the 60-day requirement before the February 7th meeting. Town Manager Killman read the notice to be posted.

Staff's Report

- Golf Course reported on the changes in Fun Days, Season Pass fees.
 - There has been a proposal for a Saturday Scramble to help improve attendance on Saturdays.
 - Save Our Course Golf Tournament raised roughly \$6,500 to go towards the course.
 - Overall the Golf Course is down on rounds played for the year.

- CDBG Projects

- San Jose Avenue Project has been completed and closed out.
- Staff has received the contract for Colonia Funds for housing project (replacing 2 mobiles with site built).

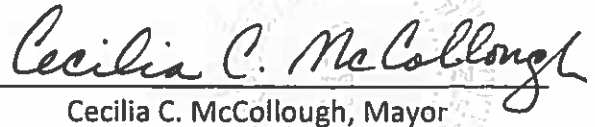
Executive Session

Executive Session entered at 8:11PM to discuss a Real Estate matter.

Executive Session recessed at 8:29PM.

Adjournment

Motion made by Mayor Pro Tem Claar, seconded by Councilmember Jones to adjourn. Voice vote: 5-0-0-0 (yay-nay-abstain-absent). Motion carried. Meeting adjourned at 8:30PM.

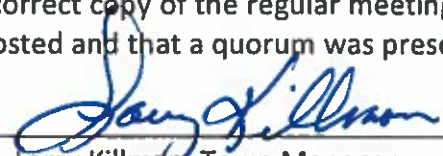

Cecilia C. McCollough, Mayor

ATTEST:


Larry Killman, Town Manager

CERTIFICATION:

I hereby certify that the forgoing minutes are a true and correct copy of the regular meeting held December 6, 2016 and the meeting was duly called and posted and that a quorum was present.


Larry Killman, Town Manager