

TOWN OF WELLTON

Minutes of the September 17, 2019 Special Meeting

Mayor Cecilia McCollough called the special meeting to order at 6:00PM on Tuesday, September 17, 2019. Councilmember Blitz led the Pledge of Allegiance and Mayor McCollough gave the invocation. Roll call was taken.

Councilmembers Present: Mayor Cecilia McCollough, Mayor Pro Tem Brian Claar, Councilmembers Scott Blitz and Michelle Jones.

Councilmember Absent: Councilmember Kenneth Baughman.

Staff Present: Town Manager Larry Killman, Deputy Town Clerk Sandra Jones, Finance Director Shantel Quinonez, Police Chief Donald Jones, Grants Administrator Yolanda Galindo and Attorney Susan Goodwin (telephonically).

Guests Present: Alex Gallardo, Joaquin Campa, Brandon Howard, Ashley Rivera, and Shirley Reynolds.

Call to the Public:

None requested.

Discussion and Action Items

1. Approval of Minutes:

a. For the Meeting of September 3, 2019 (Regular Meeting).

Motion made by Councilmember Jones, seconded by Councilmember Blitz, to approve the Minutes for the Meeting of September 3, 2019 (Regular Meeting). Voice vote:

Baughman: Absent
Jones: Yay
McCollough: Yay
Claar: Yay
Blitz: Yay

Motion carried.

2. Discussion and possible action to authorize the vacation/abandonment of 5th Street in Arrowhead RV Park.

Motion made by Mayor Pro Tem Claar, seconded by Councilmember Jones, to authorize Staff to proceed with the process for the vacation/abandonment of 5th Street in Arrowhead RV Park. Voice vote:

Baughman: Absent

Jones: Yay
 McCollough: Yay
 Claar: Yay
 Blitz: Yay

Motion carried.

3. Discussion and possible directions to staff on any and all matters regarding the amendments to the Town Code Chapter 8: Planning and Zoning by updating the adopted building codes to 2018.

Joaquin Campa and Alex Gallardo presented the following as proposed updates to the Town Code Chapter 8: Planning and Zoning:

International Residential Code 2018, International Building Code 2018, International Mechanical Code 2012, International Plumbing Code 2012, International Existing Building Code 2018, International Energy Conservation Code 2009, International Swimming Pool and Spa Code 2018, International Property Maintenance Code 2018, and National Electrical Code 2014.

Motion made by Mayor Pro Tem Claar, seconded by Councilmember Jones, to direct staff to move forward with the amendments to the Town Code Chapter 8: Planning and Zoning by updating the adopted building codes. Voice vote:

Baughman: Absent
 Jones: Yay
 McCollough: Yay
 Claar: Yay
 Blitz: Yay

Motion carried.

4. Discussion and possible action to redistribute FY 2019 – 2020 Budgeted Grant Funds:

- a. **Add Fund 100 for SSP-Street Master Plan Grant for FY 19/20. Budgeted amount requested for SSP-Street Master Plan, Revenue and Expense: \$180,000 for FY 19/20.**
- b. **Decrease Budgeted Revenue and Expense for FY 19/20 2015 Colonia Funds (Fund 86) by \$100,000. Total remaining Budgeted amount \$0 for FY 19/20.**
- c. **Decrease Budgeted Revenue and Expense for FY 19/20 BJA Federal Stop Grant (Fund 97) by \$40,000. Total remaining Budgeted amount \$0 for FY 19/20.**
- d. **Decrease Budgeted Revenue and Expense for FY 19/20 Cops Federal Stop Grant (Fund 98) by \$40,000. Total remaining Budgeted amount \$0 for FY 19/20.**

Motion made by Councilmember Blitz, seconded by Mayor Pro Tem Claar, to approve the redistribution of FY 2019 – 2020 Budgeted Grant Funds by adding Fund 100 for SSP-Street Master Plan Grant for FY 19/20. Budgeted amount requested for SSP-Street Master Plan, Revenue and Expense: \$180,000 for FY 19/20 and decreasing Budgeted Revenue and Expense for FY 19/20

Fund 86 by \$100,000, Fund 97 by \$40,000, and Fund 98 by \$40,000. Voice vote:

Baughman: Absent
 Jones: Yay
 McCollough: Yay
 Claar: Yay
 Blitz: Yay

Motion carried.

5. Discussion and possible action to authorize the Mayor to sign the following documents:

- a. **Contract #118-20 between the Town of Wellton and the Arizona Department of Housing for the use of CDBG SSP funds in the amount of \$180,000 to procure an engineering firm to plan and design a Town-wide Street Master Plan.**
- b. **All other required forms that are necessary for contract execution.**

Motion made by Councilmember Jones, seconded by Councilmember Blitz, to authorize the Mayor to sign the following documents: Contract #118-20 and all other required forms that are necessary for contract execution between the Town of Wellton and the Arizona Department of Housing. Voice vote:

Baughman: Absent
 Jones: Yay
 McCollough: Yay
 Claar: Yay
 Blitz: Yay

Motion carried.

6. Discussion and possible action to approve Resolution No. 655 authorizing investment in Local Government Investment Pool (LGIP).

Motion made by Mayor Pro Tem Claar, seconded by Councilmember Jones, to approve Resolution No. 655 authorizing investment in Local Government Investment Pool (LGIP). Voice vote:

Baughman: Absent
 Jones: Yay
 McCollough: Yay
 Claar: Yay
 Blitz: Yay

Motion carried.

- a. **Authorization to close two (2) investment fund accounts at AEA Federal Credit Union, and**

Motion made by Mayor Pro Tem Claar, seconded by Councilmember Jones, to authorize the

closure of the two (2) investment fund accounts at AEA Federal Credit Union. Voice vote:

Baughman: Absent
Jones: Yay
McCollough: Yay
Claar: Yay
Blitz: Yay

Motion carried.

b. Authorize the wire transfer of funds to LGIP from National Bank of Arizona.

Motion made by Mayor Pro Tem Claar, seconded by Councilmember Jones, to authorize the wire transfer of funds to LGIP from National Bank of Arizona. Voice vote:

Baughman: Absent
Jones: Yay
McCollough: Yay
Claar: Yay
Blitz: Yay

Motion carried.

c. Designate the following as authorized individuals to make deposits, withdrawals and transfers within the LGIP accounts with Council approval:

1. Larry Killman
2. Shantel Quinonez
3. Sandra Jones

Motion made by Mayor Pro Tem Claar, seconded by Councilmember Jones, to designate Larry Killman, Shantel Quinonez, and Sandra Jones as authorized individuals to make deposits, withdrawals and transfers within the LGIP accounts with Council approval. Voice vote:

Baughman: Absent
Jones: Yay
McCollough: Yay
Claar: Yay
Blitz: Yay

Motion carried.

• **Open Public Hearing**

Motion made by Councilmember Blitz, seconded by Councilmember Jones, to open a Public Hearing at 6:47PM. Voice vote:

Baughman: Absent
Jones: Yay

McCollough: Yay
 Claar: Yay
 Blitz: Yay

Motion carried.

7. Public Hearing and action on a minor General Plan amendment to allow a Residential use on property currently designated for Commercial uses located at 10305 Fresno Street.

Discussion regarding minor General Plan amendment.

- **Close Public Hearing and reconvene Special Session.**

Motion made by Councilmember Blitz, seconded by Councilmember Jones, to close Public Hearing and reconvene Special Session at 6:48PM. Voice vote:

Baughman: Absent
 Jones: Yay
 McCollough: Yay
 Claar: Yay
 Blitz: Yay

Motion carried.

8. Discussion and possible action to approve/disapprove Resolution No. 656 to adopt a minor amendment to the General Plan to allow a residential use on property located at 10305 Fresno Street, Wellton, Arizona.

Motion made by Councilmember Blitz, seconded by Mayor Pro Tem Claar, to approve Resolution No. 656 to adopt a minor amendment to the General Plan to allow a residential use on property located at 10305 Fresno Street, Wellton, Arizona. Voice vote:

Baughman: Absent
 Jones: Yay
 McCollough: Yay
 Claar: Yay
 Blitz: Yay

Motion carried.

9. Discussion and possible action to adopt Ordinance No. 132, to amend the zoning map of the Town of Wellton for the property located at 10305 Fresno Street, Wellton, Arizona.

Motion made by Councilmember Blitz, seconded by Mayor Pro Tem Claar, to adopt Ordinance No. 132, to amend the zoning map of the Town of Wellton for the property located at 10305 Fresno Street, Wellton, Arizona. Voice vote:

Baughman: Absent
Jones: Yay
McCollough: Yay
Claar: Yay
Blitz: Yay

Motion carried.

10. Discussion and possible action to adopt Resolution No. 657 authorizing the amendment of the Owner-Occupied Housing Rehabilitation Guidelines.

Motion made by Councilmember Jones, seconded by Mayor Pro Tem Claar, to adopt Resolution No. 657 authorizing the amendment of the Owner-Occupied Housing Rehabilitation Guidelines.
Voice vote:

Baughman: Absent
Jones: Yay
McCollough: Yay
Claar: Yay
Blitz: Yay

Motion carried.

Future Agenda Items

- Next scheduled meeting: 10/1/2019
- Budget changes: Water line extension (WIFA) line item amount change.
- Ordinance for Video Services on next agenda.

Town Manager Report

- 9/23 Pre-Bid Conference for the Fire Station Expansion
- 10/16 Bid Opening for the Fire Station Expansion
- Flood Control – project still ongoing and moving forward
- FUGAL (sub-contractor for Southwest Gas) will be in Town installing new lines and services, capping and abandoning older (failing) lines, etc. Job to last and estimated 2.5 months.
- Biannual audit required for Development Fees. Estimate received was \$8,000.
 - The IIP is required to be updated in 2020.

Council's Report

None.

Executive Session

None requested.

Adjournment

Motion made by Councilmember Jones, seconded by Councilmember Blitz to adjourn.

Baughman: Absent

Jones: Yay

McCollough: Yay

Claar: Yay

Blitz: Yay

Motion carried.

Meeting adjourned at 7:02PM.



Cecilia McCollough

Cecilia McCollough, Mayor

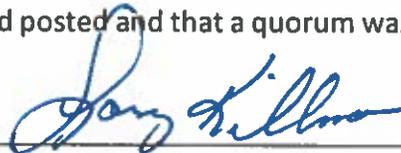
ATTEST:



Larry Killman, Town Manager

CERTIFICATION:

I hereby certify that the forgoing minutes are a true and correct copy of the special meeting held September 17, 2019 and the meeting was duly called and posted and that a quorum was present.



Larry Killman, Town Manager