



Town of Wellton

28634 Oakland Avenue • P.O. Box 67 • Wellton, Arizona 85356 • (928) 785-3348 • Fax (928) 785-4374

Facility Use Application

Name: _____

Organization: _____

Address: _____

Phone: _____

Email: _____

Event Date: _____

Type of Event: _____

Time: _____

Total Hours: _____

Estimated Attendance: _____

I acknowledge I have been received a copy of the Town of Wellton's Facility Use Rules and Regulations. I agree to abide by all rules and procedures therein. I acknowledge that if a key is required for my facility rental, it will be available to check out the day prior to the event. If my event is on a Friday, Saturday, or Sunday, I will checkout the key by 5:00PM Thursday prior to the event. I acknowledge all keys must be returned to have my deposit refunded.

Signature: _____ Date: _____

FOR OFFICE USE ONLY

Approval

Town Hall _____ Public Works/Park _____ Police Dept _____

Facilities

Community Center

Rental Fee: **\$350.00**

Deposit (Cash): **\$150.00**

Grand Canyon Room Arizona Room Kitchen Event Deck

Basketball Court

Rental Fee: **\$150.00**

Deposit (Cash): **\$100.00**

Community Center and Basketball Court

Rental Fee: **\$425.00**

Deposit (Cash): **\$250.00**

Butterfield Park Ramadas

Rental Fee: **\$15.00 per hour** (2-hour minimum)

Deposit (Cash): **\$50.00**

Upper Ramada 1 Upper Ramada 2 Lower Ramada 3 Lower Ramada 4

West Side Park

Rental Fee: **\$15.00 per hour** (2-hour minimum)

Deposit (Cash): **\$100.00**

Total Rental Fee: _____ Received by: _____

Alcohol, Security, and Insurance

Will alcohol be sold, consumed, or served?

Yes

No

If yes, please attach your proof of insurance and required security.

Security: _____

Keys

Keys Picked Up: _____ Keys Returned: _____

FOR OFFICE USE ONLY

Security Deposit

Amount of Deposit: _____

I acknowledge I have received the above deposit, which held for me by the Town of Wellton as a security deposit for the use of a Town facility.

Signature: _____ Date: _____