

# TOWN OF WELLTON

---

## Minutes of the November 7, 2017 Regular Meeting

**Mayor Pro Tem Brian Claar called the regular meeting to order at 7:01PM on Tuesday, November 7, 2017, led the Pledge of Allegiance and gave the invocation. Roll call was taken.**

**Councilmembers Present:** Mayor Pro Tem Brian Claar, Councilmembers Kenneth Baughman, Lisa Jameson, and Michelle Jones.

**Councilmember Absent:** Mayor Cecilia McCollough.

**Staff Present:** Town Manager Larry Killman, Deputy Town Clerk Sandra Jones, Finance Director Shantel Quinonez, Police Chief Donald Jones, Town Magistrate Russell Jones, Fire Chief Mark Rivera and Town Attorney Gary Verburg (telephonically).

**Guests Present:** Frank Hibbard, Johnnie Altstatt, Lester Janes, Kenny Nicholson, Doug Ragels, John Kirkpatrick, Ralph & Sylvia Davidson, Fran Enos, Eli Ortega, Jim Williamson, Bill Cofield, Carmen & Robert Boyd, Shirley Reynolds, Victor Frankfather, and Oramay Mercer.

### Call to the Public:

**Bill Cofield:** Commented on the attendance and policies at Butterfield Golf Course. Does not agree with policy changes. Disagrees with the removal of the 7-day season pass option. His opinion is that historically the course is never busy on Saturday and Sunday.

**Doug Ragels:** Resident in the West Mesa area for the last 12 years. Questioning the process and notification process in the Zoning Department.

### Department Head Reports

#### Police Department

Chief Jones reported the funds from the Gila River Grant have been received. The 5 police vehicles and 4 school signs have been ordered. We are now awaiting delivery. November 9<sup>th</sup> is Law Enforcement Records Personnel Day (PSO David Williams). Coach Stop RV Park has requested that Chief Jones and Chief Rivera come and speak on November 30<sup>th</sup> at the park. Chief Jones has a scheduled procedure next week. He will be out for a short time.

#### Magistrate and Court Department

Judge Jones reported on activity for October 2017. \$3,586.56 collected for the month. \$3555.05 was FARE. There were 22 appearances, 1 trial, and 1 hearing. Wellton Police Department had 2 civil, 3 criminal, and 8 misdemeanors.

#### Fire Department

Chief Rivera reported on October 2017 activity. There were 47 runs. 24 runs were daytime. 17 runs were south side of the railroad tracks with zero delays. The Fire Department participated in the Trunk or Treat on October 28<sup>th</sup> at Butterfield Park. Staff is currently finishing up their EMR (Emergency Medical Responders) training. It is a 72-hour class. They should complete it next week.

## **Public Works Department**

Town Manager Killman reported. Staff has drained and inspected Storage Tank #3 for normal tank maintenance. The Anthracite filter media has been replaced in all the filters. The Street crew has run shorthanded for half the month due to vacation schedules. Staff completed the abandonment of the 4" line in Coyote Wash in preparation for the future Pedestrian Bridge, trimmed all the palms throughout town and will continue with the constant landscape maintenance. Butterfield Golf Course is open for the season. We have received several nice compliments on the look and condition. The crew replaced the decking and painted the foot bridge over Pond #1, repaired the overhead lights in the park that were not functioning. The majority of the ramadas have been converted to LED lighting. The Pickleball Club members have returned for the winter and are currently making improvements to the playing surface and have their courts marked out. The Pool is closed for the season. Butterfield Pro Shop is open. Save Our Course II Golf Tournament is scheduled for Saturday, November 25<sup>th</sup>.

## **Discussion and Action Items**

### **1. Approval of Financial Statement:**

#### **a. Through September 30, 2017.**

Motion made by Councilmember Baughman, seconded by Councilmember Jones to approve the Financial Statement through September 30, 2017. Voice vote: 4-0-0-1 (yay-nay-abstain-absent). Motion carried.

### **2. Approval of Cash Disbursements:**

#### **a. For the Quarter: July 2017 – September 2017.**

Motion made by Councilmember Baughman, seconded by Councilmember Jones to approve the Cash Disbursements for the Quarter: July 2017 – September 2017. Voice vote: 3-0-1-1 (yay-nay-abstain-absent) (Councilmember Jameson abstained). Motion carried.

### **3. Approval of Minutes:**

#### **a. For the Meeting of October 3, 2017 (Regular Meeting).**

#### **b. For the Meeting of October 30, 2017 (Work Session).**

Motion made by Councilmember Jameson, seconded by Councilmember Baughman to approve the Minutes for the Meetings of October 3, 2017 (Regular Meeting) and October 30, 2017 (Work Session). Voice vote: 4-0-0-1 (yay-nay-abstain-absent). Motion carried.

### **4. Discussion and possible action to authorize the Town Manager to execute all For Sale by Owner worksheets for properties to be used for the Housing America Corporations Self-**

**Help Program, CDBG Contract #139-17. Subject properties are:**

- a. **709-11-085 (1 lot)**
- b. **709-12-093 (1 lot)**
- c. **709-12-094 (3 lots)**
- d. **709-14-076 (4 lots)**

Motion made by Councilmember Jameson, seconded by Councilmember Baughman to authorize the Town Manager to execute all For Sale by Owner worksheets for properties to be used for the Housing America Corporations Self-Help Program, CDBG Contract #139-17. Subject properties are: 709-11-085 (1 lot), 709-12-093 (1 lot), 709-12-094 (3 lots), and 709-14-076 (4 lots). Voice vote: 4-0-0-1 (yay-nay-abstain-absent). Motion carried.

**5. Discussion and possible action regarding:**

- a. **The Cooperative Purchasing Agreement with Tri-Valley Ambulance regarding the radio equipment purchase in conjunction with the Town of Wellton and authorize the Town Manager to execute the document.**
- b. **The Equipment Lease-Purchase Agreement #24232 with Motorola Solutions Credit Company LLC and authorize the Town Manager to execute the document.**

Motion made by Councilmember Jameson, seconded by Councilmember Jones to authorize the Town Manager to execute the Cooperative Purchasing Agreement with Tri-Valley Ambulance regarding the radio equipment purchase in conjunction with the Town of Wellton and execute the Equipment Lease-Purchase Agreement #24232 with Motorola Solutions Credit Company LLC. Voice vote: 4-0-0-1 (yay-nay-abstain-absent). Motion carried.

**6. Discussion and possible action to accept the transfer of Wellton-Mohawk Park and Playground dedication in Yuma County, Arizona.**

Motion made by Councilmember Baughman, seconded by Councilmember Jones to accept the transfer of Wellton-Mohawk Park and Playground dedication in Yuma County, Arizona. Voice vote: 4-0-0-1 (yay-nay-abstain-absent). Motion carried.

**7. Discussion and possible action to adopt Resolution #618 – a Resolution updating the program to charge mitigation rates for the deployment of emergency and non-emergency services by the Fire Department for services provided/rendered for the Town of Wellton Fire Department.**

Motion made by Councilmember Jameson, seconded by Councilmember Baughman to adopt Resolution #618 – a Resolution updating the program to charge mitigation rates for the deployment of emergency and non-emergency services by the Fire Department for services provided/rendered for the Town of Wellton Fire Department. Voice vote: 4-0-0-1 (yay-nay-abstain-absent). Motion carried.

**Open Public Hearing**

Public Hearing opened at 7:47PM.

8. **Public Hearing and action on a minor General Plan amendment to allow a Residential use on property currently designated for Industrial uses located at 28817 S. Pacific Avenue, Wellton, Arizona.**

Town Manager Killman outlined the situation as previously discussed in prior meetings.

**Close Public Hearing**

Public Hearing closed at 7:54PM.

9. **Discussion and possible action to approve/disapprove Resolution #619 to adopt a minor amendment to the general plan to allow a residential use on property located at 28817 S. Pacific Avenue, Wellton, Arizona.**

Motion made by Councilmember Baughman, seconded by Councilmember Jones to approve Resolution #619 to adopt a minor amendment to the general plan to allow a residential use on property located at 28817 S. Pacific Avenue, Wellton, Arizona. Voice vote: 4-0-0-1 (yay-nay-abstain-absent). Motion carried.

10. **Discussion and possible action to adopt Ordinance # 125, to amend the zoning map of the Town of Wellton for the property located at 28817 S. Pacific Avenue, Wellton, Arizona.**

Motion made by Councilmember Jones, seconded by Councilmember Jameson to adopt Ordinance # 125, to amend the zoning map of the Town of Wellton for the property located at 28817 S. Pacific Avenue, Wellton, Arizona. Voice vote: 4-0-0-1 (yay-nay-abstain-absent). Motion carried.

11. **Discussion and possible action to adopt Ordinance # 126 - an Ordinance by the Mayor and Council of the Town of Wellton amending the Town's Municipal Code to add Chapter 18 First Responder Fees - authorizing a fee to recover costs for providing Medical Emergency First Responder Services.**

Motion made by Councilmember Jameson, seconded by Councilmember Baughman to adopt Ordinance # 126 - an Ordinance by the Mayor and Council of the Town of Wellton amending the Town's Municipal Code to add Chapter 18 First Responder Fees - authorizing a fee to recover costs for providing Medical Emergency First Responder Services. Voice vote: 4-0-0-1 (yay-nay-abstain-absent). Motion carried.

12. **Discussion and possible action to adopt Resolution # 620 – a Resolution establishing a Medical Emergency First Responder Services Fee in the amount of \$400, establishing an annual subscription fee in the amount of \$62, and amending the Master Fee Schedule.**

Motion made by Councilmember Jones, seconded by Councilmember Baughman to adopt Resolution # 620 – a Resolution establishing a Medical Emergency First Responder Services Fee in the amount of \$400, establishing an annual subscription fee in the amount of \$62, and amending the Master Fee Schedule. Voice vote: 4-0-0-1 (yay-nay-abstain-absent). Motion carried.

**13. Discussion and possible action to adopt Resolution # 621 - a Resolution adopting a Notice of Intent to increase water user charges, setting a Public Hearing on the proposed increases and filing a written report supporting the proposed increases with the Town Clerk.**

Motion made by Councilmember Baughman, seconded by Councilmember Jones to adopt Resolution # 621 - a Resolution adopting a Notice of Intent to increase water user charges, setting a Public Hearing on the proposed increases and filing a written report supporting the proposed increases with the Town Clerk. Voice vote: 4-0-0-1 (yay-nay-abstain-absent). Motion carried.

### **Future Agenda Items**

- The Water Rate Study Pubic Hearing is scheduled for the January 16, 2018 meeting.
- The Public Hearing for CDBG is scheduled for the December 5<sup>th</sup> meeting.
- There are 2 rezoning cases scheduled for the December 5<sup>th</sup> meeting.
- An Ordinance dealing with Lot Ties in platted subdivisions is upcoming.

### **Town Manager Report**

- The chip sealing is complete on both paving areas of William Street.
- The million dollars that was moved to AEAFUCU from National Bank earned \$1,700 in interest for the quarter.
- Gila River Grant received. Vehicles and signs ordered.
- Staff has been converting street lights to LED. The DD lights and park lights are also being converted.
- The VFW's Veteran's Day Parade is scheduled for November 11<sup>th</sup>.
- The Save Our Course II Golf Tournament is scheduled for November 25<sup>th</sup>.
- Dollar General is planning on opening in early January.
- The owner of the parcel on Arizona is scheduled to donate to the Town of Wellton.
- The Hankins Family (property next the donated property on Arizona) is also scheduled to donate their property to the Town. Wellton-Mohawk has promised to aid in the clean-up of the large trees on the properties.
- The Christmas Tree Lighting is scheduled for December 16<sup>th</sup>.
- The Town will also be conducting the Ugly Christmas Sweater Contest again. Deadline to enter

will be December 13<sup>th</sup>.

**Council's Report**

- Councilmember Jameson reported the Veteran's Day Program was November 7<sup>th</sup> at Wellton Elementary School. The students did very well.

**Executive Session**

None requested.

**Adjournment**

Motion made by Councilmember Jones, seconded by Councilmember Jameson to adjourn. Voice vote: 4-0-0-1 (yay-nay-abstain-absent). Motion carried. Meeting adjourned at 8:30PM.