

TOWN OF WELLTON

Minutes of the September 6, 2016 Regular Meeting

Mayor Cecilia McCollough called the regular meeting to order at 7:00PM on Tuesday, September 6, 2016, led the Pledge of Allegiance and gave the invocation. Roll call was taken.

Councilmembers Present: Mayor Cecilia C. McCollough, Mayor Pro Tem Vickie L. Bornt, Councilmembers Kenneth Baughman and Lisa J. Jameson.

Councilmember Absent: Councilmember Brian Claar

Staff Present: Town Manager Larry Killman, Deputy Town Clerk Sandra Jones, Finance Director Shantel Quinonez, Public Works Director Joe Grant, Police Chief Donald Jones, Fire Chief Mark Rivera, and Town Attorney Gary Verburg (telephonically).

Guests Present: Michelle Jones, Fran Enos, Johnnie Altstatt, Kase Limmeroth, Misty Mastin, Lynette Layton, and Shirley Reynolds.

Call to the public

None.

Department Heads

Police Department

Reported on August 2016 activity. Training files are in the process of being audited. Staff in process of updating Use of Force department policy.

Magistrate and Court Department

Judge Jones at conference in Prescott.

Fire Department

Reported on August 2016 activity. 28 runs during the month (12 on the south side of the railroad tracks with 1 – 45 second delay. Drop in Staff response from 6 to 5. Staff is gearing for winter to improve overall response time and assists with the ambulance response time as well.

Public Works Department

Water System Operator has been out for a week and will be out for another week enjoying the arrival of their firstborn. Regular operations and maintenance continues. Staff took one of the sanitation trucks to Phoenix for an electrical problem. Staff completed the demo on Cooper property on Arizona Avenue. Staff has begun hauling the posts that ADOT gave us and doing prep work for the annual over seeding. The pool now opens at 3:00PM with the start of school. We now have internet at the Pro Shop. The Old Chevron Station; has received all its clearances from ADEQ's Brownsfield program. Demo to follow.

Discussion and Action Items

**1. Approval of Financial Statement:
a. For the Month of June 2016.**

Motion made by Mayor Pro Tem Bornt, seconded by Councilmember Jameson to approve Financial Statement for the Month of June 2016. Voice vote: 4-0-0-1 (yay-nay-abstain-absent). Motion carried.

**2. Approval of Cash Disbursements:
a. For the Quarter of: April 2016 – June 2016.**

Motion made by Councilmember Baughman, seconded by Mayor Pro Tem Bornt to approve Cash Disbursements for the Quarter of: April 2016 – June 2016. Voice vote: 3-0-1 (Jameson)-1 (yay-nay-abstain-absent). Motion carried.

**3. Approval of Minutes:
a. For the Meeting of August 15, 2016 (Special Meeting).**

Motion made by Mayor Pro Tem Bornt, seconded by Councilmember Jameson to approve Minutes for the Meeting of August 15, 2016 (Special Meeting). Voice vote: 4-0-0-1 (yay-nay-abstain-absent). Motion carried.

4. Discussion and possible action to adopt the Take Home Vehicle Policy for the Police Department.

After report from Chief Jones and discussion, Council returned responsibility to the Town Manager. Town Manager Killman recommended a 4-month trial basis then review.

5. Discussion and possible action regarding the Fire Department Tender Truck.

Staff reported the tank was returned to Wisconsin.

Company to give the Town:

- 2 months of interest on the loan.
- 2 years of pump testing.
- 2-year extended warranty. (Staff to check if warranty is transferrable to the ladder truck.)

6. Discussion and possible action to approve Naked Dates request a Liquor License at 13589 S Avenue 25E, as required by Arizona Liquor Control.

Staff presented Liquor License application for review. Kase Limmeroth (Naked Dates) was available for questions from Council.

Motion made by Councilmember Baughman, seconded by Mayor Pro Tem Bornt to approve Naked Dates request for a Liquor License at 13589 S Avenue 25E, as required by Arizona Liquor Control. Voice vote: 4-0-0-1 (yay-nay-abstain-absent). Motion carried.

7. Public Hearing

Recess as Common Council of the Town of Wellton and convene a public hearing as the Board of Adjustment of the Town of Wellton to consider the following item: Recessed and convened at 7:44PM.

- A. Variance Case #17-001: Larry & Maxine Kochie request a one-foot (1') variance**

(west lot line) of Planning & Zoning Code Chapter 8, Section 8-5.4(D)(1): Required Standards: Minimum Interior Yard Setback: 6 feet to build a garage on their lot located at 26706 Ligurta Lane (Parcel #: 708-60-071), Fairways at Coyote Wash, Unit 1, Lot 71.

Staff presented the Variance request. Request discussed.

Adjourn as Board of Adjustment for the Town of Wellton and reconvene as the Common Council of the Town of Wellton: Adjourned and reconvened at 7:49PM

8. Discussion and possible action to consider recommendations of the Board of Adjustment for the Town of Wellton in the matter of Variance Case #17-001.

Motion made by Mayor Pro Tem Bornt, seconded by Councilmember Baughman to accept the the Board of Adjustment recommendation to approve Larry & Maxine Kochies request for a one-foot (1') variance (west lot line) of Planning & Zoning Code Chapter 8, Section 8-5.4(D)(1): Required Standards: Minimum Interior Yard Setback: 6 feet to build a garage on their lot located at 26706 Ligurta Lane (Parcel #: 708-60-071), Fairways at Coyote Wash, Unit 1, Lot. Voice vote: 4-0-0-1 (yay-nay-abstain-absent). Motion carried.

9. Discussion and possible action to renew the contract with the Arizona Department of Corrections, for and on behalf of the Arizona State Prison Complex - Yuma and authorize the Town Manager to execute the contract.

Motion made by Mayor Pro Tem Bornt, seconded by Councilmember Jameson to approve the renewal of the contract with the Arizona Department of Corrections, for and on behalf of the Arizona State Prison Complex - Yuma and authorize the Town Manager to execute the contract. Voice vote: 4-0-0-1 (yay-nay-abstain-absent). Motion carried.

Future Agenda Items

- Procurement Policy
- Planning and Zoning Code updates.

Other Reports

- Discussion regarding a potential Golf Course web site for Butterfield.
- Butterfield Golf Course now a member of the Yuma Visitor's Bureau.
- Budget – transferred \$75,000 from our money market last Thursday (9/1) to cover expenses for year end.
 - AMRRP was due this month.
 - 3 payrolls this month.
- RCAC water rate study in process.
- AZFLPS Grant Application: determination of second-round advancement to be announced on 9/9. Senator Flake's office lobbying on our behalf.
- RAGHT – Town is \$9,000 over the premiums we have paid – 2 months. This is an expected trend.

Staff's Report

- Town received the keys today for the Tomey property on Los Angeles Avenue.

- The Intergovernmental Agreement between the Town and Yuma County Highway Department is to be presented to the Board of Supervisors for their approval at the September 19th meeting.
 - Town Manager Killman and Jason Phipps reviewed William Street (Avenue 29E), County 11th Street (Avenue 29E – Avenue 31E) and County 11th Street (Avenue 28E – Avenue 29E).
- Mayor McCollough attend the 4-Fronted meeting. The focus was Medical Tourism. Interest in promoting Wellton as a Senior Destination.

Executive Session

None requested.

Adjournment

Motion made by Councilmember Baughman, seconded by Councilmember Jameson to adjourn. Voice vote: 4-0-0-1 (yay-nay-abstain-absent). Motion carried. Meeting adjourned at 8:05PM.