

TOWN OF WELLTON

Minutes of the May 3, 2016 Regular Meeting

Mayor Cecilia McCollough called the regular meeting to order at 7:00PM on Tuesday, May 3, 2016, led the Pledge of Allegiance and gave the invocation. Roll call was taken.

Councilmembers Present: Mayor Cecilia C. McCollough, Mayor Pro Tem Vickie L. Bornt, Councilmembers Kenneth Baughman, Brian Claar, and Lisa J. Jameson.

Councilmember Absent: None

Staff Present: Town Manager Larry Killman, Deputy Town Clerk Sandra Jones, Finance Director Shantel Quinonez, Public Works Director Joe Grant, Chief Mark Rivera, Judge Russ Jones, Grants Administrator Yolanda Galindo and Town Attorney Gary Verburg (telephonically).

Guests Present: Vicki England, Frank Hibbard, Ed & Sally Hawley, Tim Fornof, Brandon Howard, Lynette Layton, Shirley Reynolds, and Victor Frankfather.

Call to the public

None.

Department Heads

Police Department

Statistics for April 2016 were reported.

Magistrate and Court Department

Statistics for April 2016 were presented. There was \$4,071.96 taken in at the Court.

Fire Department

Statistics for April 2016 were presented. There were 37 runs. 18 of the runs were during the day and 15 on the South Side of the tracks (with no train delays). The Fire Trucks passed inspection on May 2nd. A Thank you to Robert (our mechanic) for keeping the trucks running great.

Public Works Department

Water Department/Safety/Building Inspections: Staff is working on the security camera system and internet to the Park Office. Brandon obtained his Grade 2 Water Distribution Certificate.
Streets/Water Distribution/Sanitation/Pool Maintenance/Facilities: Staff the Sidewalk Project on San Jose Avenue, Alley Clean-Up and reconstructing the shade at the FD on the west side.
Butterfield Golf Course/Parks/Community Center/Cemetery: Staff cleaned up the maintenance yard, tree trimming and preliminary work for the light pole project. Butterfield Pro Shop/N.D. Kline Pool: The Butterfield Pro Shop closed for the season on Thursday. Fishing season in Ponds 1 and 2 is open. The official opening day for the Pool is Water Dog Day – May 21st. Facilities: The old Chevron Station on Los Angeles Avenue and Helen Street is in the process of being demolished. ADEQ is involved for the asbestos abatement and hydraulic ground hoist removal. The Cooper House on Arizona Avenue has had samples pulled and we are now waiting for the results. Municipalities are required to test for asbestos, apply for permits and submit reports anytime they demo a building.

Discussion and Action Items**1. Approval of Cash Disbursements:****a. For the Quarter of: January 2016 – March 2016.**

Motion made by Councilmember Baughman, seconded by Councilmember Claar to approve the Cash Disbursements for the Quarter of: January 2016 – March 2016. Voice vote: 4-0-1-0 (yay-nay-abstain- absent). Motion carried.

2. Approval of Minutes:**a. For the Meeting of April 19, 2016 (Regular Meeting).**

Motion made by Mayor Pro Tem Bornt, seconded by Councilmember Baughman to approve the Minutes for the Meeting of April 19, 2016 (Regular Meeting). Voice vote: 5-0-0-0 (yay-nay-abstain- absent). Motion carried.

3. Discussion and possible action to authorize the Town Manager to execute the Agreement between the Town of Wellton and Stantec Consulting Services in the amount of \$54,877 for the preparation of a Wastewater Feasibility Study.

Victor Frankfather questioned as to where the money will come from for this project. It was explained that while a portion of the Feasibility Study was funded by a grant – the Town will cover part of it and it was budgeted. This study must also be in place before the Town can pursue potential grants for the infrastructure and construction of a wastewater facility.

Motion made by Councilmember Claar, seconded by Mayor Pro Tem Bornt to authorize the Town Manager to execute the Agreement between the Town of Wellton and Stantec Consulting Services in the amount of \$54,877 for the preparation of a Wastewater Feasibility Study. Voice vote: 5-0-0-0 (yay-nay-abstain- absent). Motion carried.

4. Public Hearing

Recess as Common Council of the Town of Wellton and convene a public hearing as the Board of Adjustment of the Town of Wellton to consider the following item: Recessed and convened at 7:16PM.

- a. Variance Case #16-410: Gary & Barb Greene requests a five foot (5') variance (south lot line) of Planning & Zoning Code Chapter 8, Section 8-5.4(D)(1): Required Standards: Minimum Street Yard Setback: 15 feet to install manufactured home on their corner lot located at 29675 Diamondback Drive (Parcel #: 709-16-038), Copperridge Subdivision.**

Variance Case #16-410 presented and discussed.

- b. **Variance Case #16-411: Jose Montoya requests a nine and three quarter foot (9 ¾') variance (west lot line) of Planning & Zoning Code Chapter 8, Section 8-5.4(D)(1): Required Standards: Minimum Street Yard Setback: 15 feet to replace a carport on his corner lot located at 29358 San Jose Avenue (Parcel #: 709-14-046).**

Variance Case #16-411 presented and discussed.

Adjourn as Board of Adjustment for the Town of Wellton and reconvene as the Common Council of the Town of Wellton: Reconvened at 7:20PM.

5. **Discussion and possible action to consider recommendations of the Board of Adjustment for the Town of Wellton in the matter of Variance Case #16-410.**

Motion made by Councilmember Claar, seconded by Councilmember Baughman to approve Variance Case #16-410: Gary & Barb Greene. Voice vote: 5-0-0-0 (yay-nay-abstain- absent). Motion carried.

6. **Discussion and possible action to consider recommendations of the Board of Adjustment for the Town of Wellton in the matter of Variance Case #16-411.**

Motion made by Mayor Pro Tem Bornt, seconded by Councilmember Claar to approve Variance Case #16-411: Jose Montoya. Voice vote: 5-0-0-0 (yay-nay-abstain- absent). Motion carried.

7. **Discussion and possible action to set a Procurement Policy for the Town Manager.**

Motion made by Councilmember Claar, seconded by Councilmember Baughman to set the threshold for the Town Manager at \$20,000. Voice vote: 5-0-0-0 (yay-nay-abstain- absent). Motion carried.

Council instructed Staff to expand the Procurement Policy and bring back for Council approval.

Future Agenda Items

- Procurement Policy (set limits, etc.)
- May 17th: CDBG Public Hearing for the seven (7) Self-Help Homes Project (in conjunction with Housing America and USDA).
- Budget Work Sessions coming up.
- Greater Yuma Economic Development on June 7th.

Staff's Report

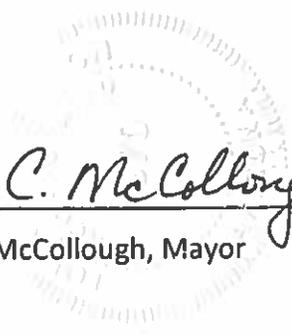
- San Jose Avenue Sidewalk Project has been expanded a bit to include the west side of Center Street (San Jose Avenue to Arizona Avenue) to complete the sidewalk, as funds were available.
- The new driveway at the Fire Department has been completed.

Executive Session

None requested.

Adjournment

Motion made by Mayor Pro Tem Bornt, seconded by Councilmember Claar to adjourn. Meeting adjourned at 7:40PM.



Cecilia C. McCollough
Cecilia C. McCollough, Mayor

ATTEST:

Larry Killman
Larry Killman, Town Manager

CERTIFICATION:

I hereby certify that the forgoing minutes are a true and correct copy of the regular meeting held May 3, 2016 and the meeting was duly called and posted and that a quorum was present.

Larry Killman
Larry Killman, Town Manager