

TOWN OF WELLTON

Minutes of the April 5, 2016 Regular Meeting

Mayor Cecilia McCollough called the regular meeting to order at 7:00PM on Tuesday, April 5, 2016, led the Pledge of Allegiance and gave the invocation. Roll call was taken.

Councilmembers Present: Mayor Cecilia C. McCollough, Councilmembers Kenneth Baughman, Brian Claar, and Lisa J. Jameson.

Councilmember Absent: Mayor Pro Tem Vickie L. Bornt

Staff Present: Town Manager Larry Killman, Deputy Town Clerk Sandra Jones, Finance Director Ana Flores, New Finance Director Shantel Quinonez, Public Works Director Joe Grant, Chief Donald Jones, Chief Mark Rivera and Town Attorney Gary Verburg (telephonically).

Guests Present: Frank Hibbard, Vicki England, Ed Hawley, Ken Wilkes, Jane Parsons, Lynette Layton, Shirley Reynolds, Bud Naylor, Philip Schaefer, Juan & Juana Salcido, Brandon Howard, Al & Sharon Lockwood, Don Besse and Kristl Jones.

Call to the public

None.

Presentation Letter of Commendation to Officer Juan P. Salcido

Plaque presented.

Department Heads

Police Department

Statistics for March 2016. Three audits this month. Prescription Drug Take Back Day is April 30 for 10:00AM – 2:00PM. May 2nd is the Arizona Peace Officer Memorial Service at the State Capital. Currently working on the Budget (grants requests are in process).

Magistrate and Court Department

Statistics for March 2016 were presented.

Fire Department

Statistics for March 2016 were presented.

Public Works Department

Water Department/Safety/Building Inspections: Staff is working on state mandated backflow prevention program, specifically on the commercial side for now. They are also installing a security camera system at the Water Plant, Butterfield Pro Shop and Butterfield Park Maintenance Yard. **Streets/Water Distribution/Sanitation/Pool Maintenance/Facilities:** Staff has been pothole patching, weed abatement, assisted with repair of Town Hall roof, and many disconnects this time of year. There is currently one man out on vacation for 2 weeks. This requires Sal to run a sanitation truck. Quarterly Alley clean-up will be in April. **Butterfield Golf Course/Parks/Community Center/Cemetery:** Adolpho Ponce is off to a good start. I've heard good comments on the golf course lately. He's been making progress on a list of smaller projects. We are waiting until the season is over before changing out the last four light poles with rust corrosion issues in Butterfield Park. **Butterfield Pro Shop/N.D. Kline Pool:** We started today prepping the pool to open for the season. The golf course will close and fishing will be available beginning April

28th. Ponds 1 and 2 will both be stocked by Arizona Game and Fish on April 14th or 15th. Holidays/Special Events: The 2nd Wellton World of Wheels was a success! There were a lot of positive comments from both the entrants and the spectators. Facilities: We contracted D.S. Rich Roofing to install their multi-layer protective roof coating on the Town Hall building.

Discussion and Action Items

1. Approval of Minutes:

a. For the Meeting of March 1, 2016 (Regular Meeting).

Motion made by Councilmember Baughman, seconded by Councilmember Claar to approve the Minutes for the Meeting of March 1, 2016 (Regular Meeting). Voice vote: 4-0-1-0. Motion carried.

2. Discussion regarding employee medical coverage.

Discussed. Resolution to be on the April 19th Agenda.

3. Discussion and possible action to accept Audit for FY 2014 – 2015 performed by Henry and Horne, LLP.

Motion made by Councilmember Claar, seconded by Councilmember Baughman to accept the Audit for FY 2014 – 2015 performed by Henry and Horne, LLP. Voice vote: 4-0-1-0. Motion carried.

4. First reading of Ordinance #122 - an Ordinance by the Mayor and Council of the Town of Wellton repealing Section 2-5.4 of the Code of the Town of Wellton requiring two readings of ordinances and substituting therefore that Ordinances may be adopted by motion of Council.

Motion made by Councilmember Claar, seconded by Councilmember Jameson to accept the first reading of Ordinance #122 - an Ordinance by the Mayor and Council of the Town of Wellton repealing Section 2-5.4 of the Code of the Town of Wellton requiring two readings of ordinances and substituting therefore that Ordinances may be adopted by motion of Council. Voice vote: 4-0-1-0. Motion carried.

Councilmember Baughman questioned the reason for the Ordinance prior to vote. Explained the need to streamline our Ordinance process.

5. Discussion and possible action to adopt Resolution #591 - a Resolution by the Mayor and Council of the Town of Wellton adopting a Safety and Loss Prevention Program as an official policy of the Town of Wellton.

Motion made by Councilmember Claar, seconded by Councilmember Baughman to adopt Resolution #591 - a Resolution by the Mayor and Council of the Town of Wellton adopting a Safety and Loss Prevention Program as an official policy of the Town of Wellton. Voice vote: 4-0-1-0. Motion carried.

6. **Discussion and possible action to adopt Resolution #592 - a Resolution by the Mayor and Council of the Town of Wellton adopting a Water System Operations and Maintenance Manual as an official policy of the Town of Wellton.**

Motion made by Councilmember Claar, seconded by Councilmember Baughman to adopt Resolution #592 - a Resolution by the Mayor and Council of the Town of Wellton adopting a Water System Operations and Maintenance Manual as an official policy of the Town of Wellton. Voice vote: 4-0-1-0. Motion carried.

7. **Discussion and possible action to proclaim April – Fair Housing Month.**

Motion made by Councilmember Claar, seconded by Councilmember Jameson to proclaim April – Fair Housing Month. Voice vote: 4-0-1-0. Motion carried.

8. **Discussion and possible action to adopt Resolution #593 – Adopting a Fair Housing Policy, making known the Town of Wellton’s commitment to the principle of Fair Housing, and describing actions it shall undertake to affirmatively further Fair Housing.**

Motion made by Councilmember Claar, seconded by Councilmember Baughman to adopt Resolution #593 – Adopting a Fair Housing Policy, making known the Town of Wellton’s commitment to the principle of Fair Housing, and describing actions it shall undertake to affirmatively further Fair Housing. Voice vote: 4-0-1-0. Motion carried.

9. **Discussion and possible action to approve the request from Gonzalo Figueroa to extend the closing time at Butterfield Park from 11:00PM to 12:00AM (Midnight) for a Birthday Party, on Saturday, April 30, 2016.**

Motion made by Councilmember Claar, seconded by Councilmember Baughman to approve the request from Gonzalo Figueroa to extend the closing time at Butterfield Park from 11:00PM to 12:00AM (Midnight) for a Birthday Party, on Saturday, April 30, 2016. Voice vote: 3-1-1-0. Motion carried.

10. **Public Hearing**

Recess as Common Council of the Town of Wellton and convene a public hearing as the Board of Adjustment of the Town of Wellton to consider the following item: Recessed and convened at 7:56PM.

- a. **Variance Case #16-409: Philip R. Schaefer requests a variance of the Planning & Zoning Code Chapter 8, Section 8-5.4.1(D)(1): Required Standards: Minimum Interior Yard Setback: 6 feet and Minimum Rear Yard Setback: 3 feet. The request is for a six foot (6') variance on the south side (interior yard) and a three foot (3') variance on the west side (rear yard) of his property located at 11772 Cortez Street (Parcel #: 709-59-216) to construct an 18' X 41' RV cover.**

Variance Case #16-409 presented and discussed.

Adjourn as Board of Adjustment for the Town of Wellton and reconvene as the Common Council of the Town of Wellton. Reconvened at 8:15PM.

11. Discussion and possible action to consider recommendations of the Board of Adjustment for the Town of Wellton in the matter of Variance Case #16-409.

Variance case discussed and more information requested by the Council.

Motion made by Councilmember Claar, seconded by Councilmember Jameson to continue Variance Case #16-409: Philip R. Schaefer until the Tuesday, April 19, 2016 meeting for more information.

Future Agenda Items

- RAGHT Resolution to accept membership.
- The continuance of Variance Request V-16-409.
- Recycling Program.

Staff's Report

- Brownsfield project at Town Complex site moving along. The fuel tanks were removed at the site years ago.
- Staff is working through the Arizona Department of Environmental Quality (ADEQ) consent order and the issues presented.
- Golf Course Sub-Committee Meeting is scheduled for Tuesday, April 12th to discuss Butterfield Golf Course.
- The work on the roof at the Town Hall has been completed.
- The Cooper property (Hadnot House) that has been in process to be donated to the Town is now almost complete.
- The work has commenced on the San Jose Avenue Sidewalk Project (Southside).
- The construction of the new Family Dollar building is moving along.

Executive Session

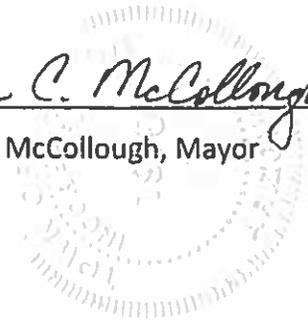
None requested:

Adjournment

Motion made by Councilmember Claar, seconded by Councilmember Baughman to adjourn. Meeting adjourned at 8:25PM.

Cecilia C. McCollough

Cecilia C. McCollough, Mayor



ATTEST:

Larry Killman

Larry Killman, Town Manager

CERTIFICATION:

I hereby certify that the forgoing minutes are a true and correct copy of the regular meeting held April 5, 2016 and the meeting was duly called and posted and that a quorum was present.

Larry Killman

Larry Killman, Town Manager