

TOWN OF WELLTON

Minutes of the September 2, 2014 Regular Meeting

Mayor James L. Deermer called the regular meeting to order at 7:00PM on Tuesday, September 2, 2014, lead the Pledge of Allegiance and gave the invocation. Roll call was taken.

Council Members Present: Mayor James L. Deermer, Vice Mayor Cecilia C. McCollough, Councilmembers Alejandro M. Bejarano and Vickie L. Bornt.

Council Member Absent: Councilmember Lisa J. Jameson

Staff Present: Town Manager Dick Watenpaugh, Deputy Town Clerk Sandra Jones, Finance Director Ana Flores, Public Works Director Joe Grant, Police Chief Donald Jones, and Magistrate Russ Jones.

Guests Present: Bob Sloncen, Ed & Maggie Heikila, Lynette Layton, Shirley Reynolds, and Doug Hoff.

Call to the public: Bob Sloncen submitted a request to speak during Agenda Item #4.

Department Heads

Police Department: Chief Jones did not give a report.

Magistrate and Court Department: Magistrate Jones reported on August 2014. He will be attending a Justice of the Peace Conference in Prescott. He is extremely happy with the current janitorial services.

Public Works Department: Public Works Director Grant reported there will be a Town Surplus Property Auction on Saturday, September 6 at 8:00AM at the Water Plant. Items are available for inspection on Thursday from 9:00AM – 3:00PM at the Water Plant. Water Improvements: Chlorine dioxide pumps have been installed. The tank stirrers have arrived. They are being installed one at a time. A few filters remain to be put online. Yuma County will potentially be chip sealing a few roads for the Town (Gulzow, Vista Ridge and Oakland are a few). Preliminary designs for the concept plan for the 10 acre park on County 12th will be forthcoming. San Jose Avenue Sidewalk progress meeting tomorrow morning.

Town Manager Watenpaugh reported Public Works Director Grant will also be preparing a RFP for the replastering of the ND & Katie Kline Pool. The Coyote Wash Pedestrian Bridge is still moving forward. He also complimented Staff on their work on the water system and the savings.

Fire Department: Chief Rivera was not in attendance. Finance Director Flores reported 29 runs for August. Train delay was a combined 2 ½ minutes over 2 runs. Town Manager Watenpaugh also indicated the concept plan for the 10 acre park on County 12th Street will possibly include a fire substation in the design. This should help make the train delay a nonissue.

DISCUSSION AND ACTION ITEMS

1. **Approval of Financial Statements:**
 - a. **For the Month of June 2014 (before Audit adjustments)**

Finance Director Flores reported the auditors will be here in October.

Motion made by Vice Mayor McCollough, seconded by Councilmember Bornt to approve the Financial Statements for the Month of June 2014. Voice vote: 4-0. Motion carried.

2. Approval of Cash Disbursements:

- a. For the Month of June 2014
- b. For the Month of July 2014
- c. For the Month of August 2014

Finance Director Flores indicated we will be moving to a quarterly report of the Cash Disbursements.

Motion made by Vice Mayor McCollough, seconded by Councilmember Bejarano to approve the Cash Disbursements for the Month of June 2014, July 2014 and August 2014. Voice vote: 4-0. Motion carried.

Town Manager Watenpaugh congratulated Staff on coming in a half million dollars under budget.

3. Approval of Minutes.

- a. For the Meeting of August 12, 2014 (Special Meeting).

Motion made by Councilmember Bornt, seconded by Vice Mayor McCollough to approve the Minutes for the Meeting of August 12, 2014. Voice vote: 4-0. Motion carried.

4. Discussion and possible action to approve Resolution #575 in support of Joint Technical Education District in Yuma County.

Robert Sloncen spoke in support of the Joint Technical Education District (JTED) in Yuma County. This is a vocational educational program. This will be on the ballot this November. Yuma County is the only county in Arizona that does not have this program. The potential of \$3.2 million from the State and \$600,000 raised by local taxes (a new assessment of roughly \$5 per \$100,000). Robert Sloncen and Robbie Woodhouse will be the representatives for East County at the table.

Staff's recommendation is to approve Resolution #575 in support of Joint Technical Education District in Yuma County.

Motion made by Vice Mayor McCollough, seconded by Councilmember Bejarano to approve Resolution #575 in support of Joint Technical Education District in Yuma County. Voice vote: 4-0. Motion carried.

5. Discussion and possible action to approve Ordinance #118 amending and ratifying Chapter 7 of the Town of Wellton's Animal Control Ordinance.

Motion made by Councilmember Bornt, seconded by Vice Mayor McCollough to approve Ordinance #118 amending and ratifying Chapter 7 of the Town of Wellton's Animal Control Ordinance. Voice vote: 4-0. Motion carried.

6. Discussion and possible action regarding the possibility of sending Christmas cards from Wellton Town Council to other cities and towns in Arizona.

Council is of the consensus to send Christmas cards from Wellton Town Council. Deputy Clerk Jones was directed to bring forward some potential cards.

Recess to Work Session for the following items:

a. Town of Wellton Mission Statement

A potential Mission Statement for the Town.

b. Organizational Chart

A layout of the current organizational chart for each department. The Town Manager described each department (current and desired positions for future potential growth).

c. Job Titles

A list of all job titles.

d. Performance Appraisal Policy and Procedures

A program layout was presented and detailed.

e. Job Description Format

The job description format which the Performance Appraisal Policy and Procedures hinges on was presented.

f. Town Hall / Space Needs Outline

An outline for future Town Hall.

Reconvene as Common Council.

7. Discussion and possible direction regarding items discussed in work session.

Council requested Staff schedule a work session for a mid-October date.

Future Agenda Items

- Special Meeting (Public Hearing) on September 29, 2014 for approval of CDBG Projects at 5:00PM.
- Town Manager will be bringing forward an Ordinance that stipulates limits on parking in the public right-of-way, as we currently do not have one. He will be working with the Town Attorney and Police Chief on this.

Other Reports

- Councilmember Bornt plans on attending the Colorado River Citizen's Forum this next week.
- Vice Mayor McCollough attended both the GYEDC and the YMPO meetings on Thursday for the Mayor. ADOT reported the Old Highway 80 Bridge south of Two Rivers has been completed. The Coyote Wash Bridge has been slated for 2017 completion. She also attended the League of Cities and Towns and was pleased with the sessions.
- Mayor Deermer, Councilmember Bornt, Town Manager Watenpaugh, and Finance Director Flores also attended the League Conference.

Staff's Report

- Police Chief Jones will be attending the Annual Police Chief Conference in Laughlin, Nevada the week of September 8th.
- CDBG Public Hearing – September 3, 2014 at 5:00PM
- As Public Works Director Grant mentioned, there will be a Town Auction – September 6, 2014 at the Water Plant / Public Works Yard.
- The previously mentioned Nuisance Abatement hearing is not necessary at this point. The properties were abated and the abatement fees paid.
- Sunset Community Health Center is working on a 3K walk in November.
- The Town Inspector, Town Manager and Town Engineer are currently working on a Town Map that will incorporate the current zoning and land use. It will also include all of the new subdivisions and developments.
- The revised Sanitation contract is still in the works.
- The proposed Gated Community is moving forward. The Developer has really gotten things moving in the Coyote Wash area regarding maintenance and upkeep in that area.
- The Rock and Roll Paint-A-Thon is scheduled for October 18 (Prep Day) and October 25 (Paint Day). Volunteers are needed. The event is sponsored by Wells Fargo.

Executive Session

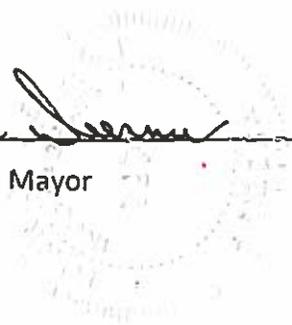
None requested.

Adjournment

Motion made by Councilmember Bejarano, seconded by Councilmember Bornt to adjourn. Meeting adjourned at 7:59PM.



James L. Deermer, Mayor



ATTEST:



Richard Watenpaugh, Town Manager

CERTIFICATION:

I hereby certify that the forgoing minutes are a true and correct copy of the regular meeting held September 2, 2014 and the meeting was duly called and posted and that a quorum was present.



Richard Watenpaugh, Town Manager