

TOWN OF WELLTON

Minutes of the February 4, 2014 Regular Meeting

Mayor James L. Deermer called the regular session to order at 7:00PM on Tuesday, February 4, 2014, led the Pledge of Allegiance and gave the invocation. Roll call was taken.

Council Members Present: Mayor James L. Deermer, Vice Mayor Cecilia C. McCollough, Councilmen Alex M. Bejarano, Lisa J. Jameson, and Vickie L. Bornt.

Staff Present: Town Manager Dick Watenpaugh, Financial Director Ana Flores, and Deputy Town Clerk Sandra Jones, Public Works Director Joe Grant.

Guests Present: Diane Landis, Dick Landis, Juell & Vera Barker, Ed & Sally Hawley, Lynette Layton, Ralph & Sylvia Davidson, Johnnie Altstatt, Frank Hibbard, Shirley Reynolds, Ed & Maggie Heikila, and Judith Hilarie.

Call to the public:

Diane Landis: Councilman from City of Litchfield Park, Arizona running for Arizona State House of Representatives for our District.

DISCUSSION AND ACTION ITEMS

1. Approval of Financial Statements:

A. For the Month of December 2013.

Motion made by Councilman Bornt, seconded by Vice Mayor McCollough to approve the Financial Statements for the Month of December 2013. Voice vote 5-0. Motion carried.

2. Approval of Cash Disbursements:

A. For the Month of January 2014.

Motion made by Vice Mayor McCollough, seconded by Councilman Bornt to approve the Cash Disbursements for the Month of January 2014. Voice vote 4-0. Councilman Jameson abstained. Motion carried.

3. Discussion and possible action to adopt Resolution #564, a resolution of the Mayor and Council of the Town of Wellton, Yuma County, Arizona, to call upon the Arizona State Legislature to restore the Statutory Funding Formula Distribution of Highway User Revenue Funds to Arizona counties, cities and towns.

Town Manager Watenpaugh presented Resolution #564 and recommended the Council adopt the Resolution for the State to reinstate the HURF. The Town could potentially regain \$148,680, money swept from Wellton HURF over the last 11 years.

Motion made by Councilman Bejarano, seconded by Vice Mayor McCollough to adopt Resolution #564, a resolution of the Mayor and Council of the Town of Wellton, Yuma County, Arizona, to call upon the Arizona State Legislature to restore the Statutory Funding Formula Distribution of Highway User Revenue Funds to Arizona counties, cities and towns. Voice vote 5-0. Motion carried.

4. Discussion and possible action to accept the new Intergovernmental Agreement with the Yuma County Justice Court, Precinct #3, to provide Municipal Court function for the Town of Wellton for increased in-kind services as outlined and to authorize the Mayor and Town Manager to execute the Agreement.

Town Manager Watenpaugh detailed that 10% of the activity at the new courthouse is Municipal business. In lieu of increasing our annual fee \$15,600, we would take over the indoor janitorial maintenance of the facility 2 days a week. It would be a \$700 a year increase plus the in-kind services.

Motion made by Councilman Bejarano, seconded by Vice Mayor McCollough to accept the new Intergovernmental Agreement with the Yuma County Justice Court, Precinct #3, to provide Municipal Court function for the Town of Wellton for increased in-kind services as outlined and to authorize the Mayor and Town Manager to execute the Agreement. Voice vote 5-0. Motion carried.

5. Discussion and possible action to approve the Employee Medical Plan.

Town Manager Watenpaugh explained our current medical program will not be available for renewal after the Obama Program is in place. He presented Option #1 and Option #2 for the Employee Medical Plan. He recommended the Council take Option #1 to keep it as close to our current coverage as possible.

Motion made by Councilman Bejarano, seconded by Councilman Bornt to approve the Employee Medical Plan Option #1. Voice vote 5-0. Motion carried.

6. Recess as Common Council of the Town of Wellton and convene a work session as the Common Council of the Town of Wellton to consider the following item:

Recessed as Common Council of the Town of Wellton and convene a work session as the Common Council of the Town of Wellton at 7:16PM.

A. Discussion of the Comparison of Town VS County Contract for Public Safety.

Comparison of the Sheriff's Office and our Police Department at our current level of coverage. Town Manager Watenpaugh detailed the pros and cons of each. He could not justify this type of increase.

B. Discussion of amending Wellton Town Code:

• **Chapter 4 – Police and Fire Departments**

1. Section 4.1.2 – Police Chief

2. Section 4.2.1 – Fire Chief

Town Manager Watenpaugh expressed concern about the ability of the Council (with the current Town Code) to “go around” the Town Manager where staff is concerned. Believes the Manager should be held accountable for staff.

C. Restructure Organization and authorization to hire a full time Receptionist.

Town Manager Watenpaugh requested the authorization to hire a full time Receptionist with support for the part time (1 day a week) Residential Plan Checker. He feels this would benefit

the flow in the office.

Miscellaneous discussion regarding job descriptions and duties and what is required in each position. There was also discussion about what can be required.

Adjourn the work session as the Common Council for the Town of Wellton and reconvene the regular meeting as the Common Council of the Town of Wellton.

Adjourned the work session as the Common Council for the Town of Wellton and reconvened the regular meeting as the Common Council of the Town of Wellton at 7:32PM.

Future Agenda Items

Town Manager Watenpaugh:

- We will be moving the Utility Clerk/Accounts Payable to be under the Financial Director as opposed to under the Deputy Clerk during the Organization Restructuring.
- We will be bringing forth the updated and completed job descriptions for Council approval.
- CDBG Public Hearing on Thursday, February 6, 2014 for Public input.
- Parade Grand Marshall's plaque presentation on Tuesday, February 18, 2014.
- Stone Garden Grant was renewed for \$32,240 through November 2014.
- March 4, 2014 adoption of the Infrastructure Implementation Plan and presentation of the draft projection for the Impact Fees.

Other Reports

- Council asked for clarification of the contact numbers for the Wellton Police Department that are posted on the office door.

Staff's Report

- Reiteration that there will be a CDBG Public Hearing on Thursday, February 6 for Public input.
- Volunteer group opening the museum on Mondays and Wednesdays, 10AM – 1PM beginning February 10, 2014.
- Discussion about in house changes to the summer swim programs and hours and about establishing some Youth programs.
- Change to Personnel Policy in relation to vacation accrual and setting an accrual limit.
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Executive Session

Recessed the regular meeting as the Common Council for the Town of Wellton and convened an Executive Session of the Common Council of the Town of Wellton at 7:42PM.

Discussion

Recessed the Executive Session of the Common Council for the Town of Wellton and reconvened the regular meeting as the Common Council of the Town of Wellton at 7:49PM.

7. Discussion and possible action regarding the work session.

A. Discussion of the Comparison of Town VS County Contract for Public Safety.

Motion made by Councilman Bornt, seconded by Vice Mayor McCollough to retain the Police Department "as is". Voice vote 5-0. Motion carried.

B. Discussion of amending Wellton Town Code:

Motion made by Councilman Bejarano, seconded by Councilman Jameson to amend the Wellton Town Code regarding Police Chief, Fire Chief and the staff and bring back for Council approval. Voice vote 5-0. Motion carried.

C. Restructure Organization and authorization to hire a full time Receptionist.

Motion made by Vice Mayor McCollough, seconded by Councilman Bornt to restructure Organization Chart and authorize the hiring of a full time Receptionist. Voice vote 5-0. Motion carried.

Adjournment

Motion made by Vice Mayor McCollough, seconded by Councilman Bejarano to adjourn. Voice vote 5-0. Motion carried. Meeting adjourned at 8:02PM.