

## TOWN OF WELLTON

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### Minutes of the January 21, 2014 Regular Meeting

**Vice Mayor Cecilia C. McCollough** called the regular session to order at 7:00PM on Tuesday, January 21, 2014, led the Pledge of Allegiance and gave the invocation. Roll call was taken.

**Councilmembers Present:** Vice Mayor Cecilia C. McCollough, Councilmembers Alex M. Bejarano, Lisa J. Jameson, and Vickie L. Bornt

**Councilmember Absent:** Mayor James L. Deermer

**Staff Present:** Town Manager Dick Watenpaugh, Deputy Town Clerk Sandra Jones and Finance Director Ana Flores, Public Works Director Joe Grant, Acting Police Chief Jeff Philpot, Town Magistrate Russ Jones, and Fire Chief Mark Rivera.

**Guests Present:** Dennis & Polly Denton, Al & Sharon Lockwood, Sheila Vogt, Juell Barker, Terry Schultz, Lynette Layton, Shirley Reynolds, Johnnie Altstatt, Frank Hibbard, Carol Finrock, Doug Hoff, Ricky Hoffman, Ed Hoffman, and Billie Slocum.

#### **Call to the Public**

**Carol Finrock:** Detailed events that are happening at the Library this month. Calendars are available.

#### **Department Head Reports**

##### **Police Department**

Acting Chief Philpot data sharing, effective January 7, 2014. Working well.

##### **Magistrate and Court Department**

Judge Jones reported on activity for December 2013 – the Municipal Court brought in a little more than \$3,900. The FARE Program is just getting started and already looks promising.

##### **Fire Department**

Chief Rivera said the Fire Department is getting back into the swing of things after the holidays. December's numbers were lower compared to the previous years.

##### **Public Works Department**

Public Works Director Grant informed the Council we are gearing up for Pioneer Day and we have a new Water Plant Operator, Brandon Howard. He is replacing Craig Barnes. The Sidewalk Project on San Jose Avenue is in the design process.

### **DISCUSSION AND ACTION ITEMS**

- 1. Recess as Common Council of the Town of Wellton and convene a public hearing as the Board of Adjustment of the Town of Wellton to consider the following item:**

Recessed at 7:07PM.

- A. Variance Case #14-402, Mr. Terry Schultz requests a sixteen inch (16") variance on the**

**west side of his property located at 29746 Diamondback Drive to accommodate the construction of a garage.**

Town Manager Watenpaugh recommends approval of the Variance request.

**Adjourn as Board of Adjustment for the Town of Wellton and reconvene as the Common Council of the Town of Wellton.**

Reconvened at 7:09PM.

**2. Discussion and possible action to consider recommendations of the Board of Adjustment for the Town of Wellton in the matter of Variance Case #14-402.**

Motion made by Councilmember Bornt, seconded by Councilmember Bejarano to approve Variance Case #14-402, Mr. Terry Schultz requests a sixteen inch (16") variance on the west side of his property located at 29746 Diamondback Drive to accommodate the construction of a garage. Voice vote 4-0. Motion carried.

**3. Discussion regarding the United States Section of the International Boundary and Water Commission (USIBWC) currently accepting applications for the Colorado River Citizens Forum (CRCF).**

Councilmembers Bejarano and Bornt are both interested in submitting applications for consideration for the Colorado River Citizens Forum (CRCF).

**4. Discussion regarding the Town of Wellton's increased costs for the operation of the new Municipal Court facility.**

Town Manager Watenpaugh met with Robert Pickels in regards to the new Municipal Court facility. He said Mr. Pickels informed him that 10% of the work in the new courthouse is considered Municipal Court. Council gave consensus on moving forward with the new Intergovernmental Agreement which would allow the Town to trade in-kind services for the increased maintenance cost as opposed to a cash contribution.

**Future Agenda Items**

- No additional work sessions scheduled at this time. Town Manager Watenpaugh would like to resolve some issues before scheduling work sessions.
- February 4, 2014 Employee Insurance Plan review.

**Other Reports**

None

**Staff's Report**

- Meeting with consultants on Impact Fees on January 22, 2014. Impact Fee Public Hearing on January 28, 2014
- Bicycle Path meeting on January 22, 2014.
- Property Sale – only one packet has been picked up as of this point.
- Town Manager Watenpaugh asked if Council was interested in attending the Winter Conference in Sedona on February 5, 6 & 7.
- The application process for the Utility Billing Clerk / Accounts Payable Clerk closed today. We received 65 applicants for the position. Interviews to start next week.
- Auditors have submitted their final journal entries. A Financial Statement for December 2013 with all the adjustments will be available for the next meeting.
- Town Manager Watenpaugh wants to start the Budget process with Staff at the end of February or the first part of March.

**Executive Session**

None requested.

**Adjournment**

Motion made by Councilmember Bornt, seconded by Councilmember Bejarano to adjourn. Meeting adjourned at 7:22PM.