



Mayor James L. Deermer called the regular session to order at 7:00 p.m. on Tuesday, April 2, 2013, lead the pledge of allegiance and gave the invocation. Roll call was taken.

**Council Persons Present:** Mayor James L. Deermer and Councilpersons Cecilia C. McCollough, Alejandro M. Bejarano and Lisa J. Jameson establishing there was a quorum present.

**Council Persons Not Present:** Vice Mayor Emma Q. Moser

**Staff Present:** Town Manager Rodney L. Rinehart, Deputy Town Clerk Becky J. Hopkins and Financial Director Ana M. Flores.

**Guests:** Mike Washburn, Sandra Jones, Ed and Sally Hawley, Juell and Vera Barker, Don and Carol Titus, Victor and Lynn Frankfather and Doug Hoff.

**Call to the Public:** Mr. Juell Barker inquired about the status of the tanker truck and asked that it be put back on the agenda so it stays fresh on our minds.

### DISCUSSION AND ACTION ITEMS

1. **Approval of Financial Statements**
  - A. **For the month of January 2013**
  - B. **For the month of February 2013**

Question as to why repairs were not done in Wellton; Town Manager Rinehart said he would find out why these repairs were not made in Town and write a memo tomorrow to reinforce this policy. Question on GYEDC dues and what they do for us.

A motion was made by Council Person McCollough, seconded by Council Person Bejarano, to approve the financial statements for the months of January and February 2013. Voice vote 4-0, motion carried.

2. **Approval of Cash Disbursements**
  - A. **For the month of February 2013**

A motion was made by Councilperson Bejarano, seconded by Councilperson McCollough to approve the approve the Cash Disbursements for the month of February 2013. Voice vote 4-0, motion carried.

3. **Approval of Minutes**
  - A. **For the Regular Meeting of March 19, 2013**

A motion was made by Councilperson McCollough, seconded by Councilperson Bejarano to approve the minutes of the regular meeting of March 19, 2013 as corrected. Voice vote 4-0, motion carried.

**4. Discussion and possible action on suggested Council procedures and review of additional information.**

In response to questions about procedure of conducting Executive Sessions, the staff did a little research and brought back to the Council information from various sources, such as the League of Arizona Cities and Towns and our Town Code book, to give a little guidance.

In researching the “correct” procedures for conducting a meeting, we found them a lot stricter than we have allowed for. The Town’s meetings have allowed for public input during the meetings. Council discussed the restrictions, such as having any citizen wishing to comment on an agenda item or just make a comment during Call to the Public fill out a “Speaker Request Form”, if a citizen wishes to comment.

Issues brought up were: Could the Town make the backup information available for the public so interested citizens would have a chance to know which item they would like to speak on, suggestion to move Call to the Public to end of the meeting, move Executive Sessions to the front of the meetings

No objection to a work session on. Lisa concerned thought it \need to have meeting every month as schedule more meetings in public get more information out to public. Concerned about issues being conducted in Executive Sessions and not in open session.

Even if we have no agenda items, at least we can hear from the public. Concerned about having too many Executive Sessions.

Procedure to

No objections to having a work session on Council procedures but she never meant for it said she never meant to question get the public more involved

Lisa said she has no problem with the way we are running our meeting  
Council expressed o

Comment on having Executive Sessions early at 6:30 then if there is any action it will be taken in the meeting.

**5. Review and establish the process of interviewing candidates for position of Police Chief.**

Council and staff discussed this process and it was decided we would start first with a background checks. We will also find a questionnaire for the interview process and establish criteria for scoring.

**6. VARIANCE CASE #13-401: Mr. Richard L. Thompson requests a 3.2 foot variance on the east side of his property located at 30408 Quail Trail to accommodate the installation of**

steel shade structure to cover a Recreational Vehicle.

A motion was made by Council Person McCollough, seconded by Council Person Bejarano, to approve Variance Case #13-401, a request by Richard L. Thompson for a 3.2 foot variance on the east side of his property located at 30408 Quail Trail to install a shade structure over a RV.

**7. Review updated information on the right-of-way, Parcel #203-18-005A.**

Rodney Rinehart presented the updated information on the right-of-way, Parcel #203-18-005A.

**8. Discussion and possible action on the following items:**

**A. Police Cars, savings in gas, etc.**

Reviewed gas logs and the 2 month comparison we have on file.

**B. Job descriptions of office staff**

Job descriptions will be changed and updated.

**C. Personnel policy, final draft**

Don Engler needs to review the updated policy.

**D. Update on nuisance ordinance**

**E. Scheduling of public meetings**

**F. Town Bylaws, updating them**

**9. Mayoral Proclamations and Awards**

**A. Proclaim the week of April 14-20, 2013 as National Library Week.**

Mayor Deermer proclaimed the week of April 14-20, 2013 as National Library Week.

**10. Other Reports**

There were no reports.

**11. Manager's Report**

Town Manager Rinehart reported the following:

- William Street will be getting a slurry seal next week;
- The Audit has been finalized;
- The Town purchased a van to transport the inmates
- A budget work session was set up for Saturday, April 13, 2013 at 9:00 a.m.
- Transparency

**12. Adjournment**

A motion was made by Council Person Jameson, seconded by Council Person McCollough, to adjourn. Voice vote 4-0, motion carried. Meeting adjourned at 8:27 p.m.